



TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)

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Date: 5th June 2026

All Principals

National Polytechnics
Technical Training Institutes
Technical and Vocational Colleges

Centre Managers

Vocational Training Centres
Private institutions implementing CBET

Vice Chancellors

Universities Implementing CBET

RE: STRENGTHENING INDUSTRY INVOLVEMENT IN ASSESSMENT

TVET CDACC has organized nationwide regional training for industry verifiers, PoE verifiers, Assessment Centre Managers, Industry Liaison Officers and Assessment Centre Coordinators, supervisors and invigilators. The training is aimed at strengthening industry involvement in CBET assessment and enhancing the credibility of CBET assessment. The meeting will be conducted in several regions across the country from 29th June to 2nd July 2026.

The expected participants from your assessment centre are:

- i. Industry verifiers
- ii. Assessment Centre Managers
- iii. Industrial Liaison Officers
- iv. Assessment Centre Coordinators

The purpose of this letter is to request you and your team to attend the training. TVET CDACC will provide lunch and refreshments, while each assessment centre will be expected to facilitate the travel of their respective participants to the venue.

Relevant information and schedule are attached.



Prof. Kisilu M. Kitainge
CEO/ COUNCIL SECRETARY

Copy to: The Principal Secretary,
State Department for TVET

VENUES AND DATES

	ACMs, ACCs, Supervisors	ILOs, Industry Verifiers, PoE verifiers, Invigilators	Counties	Venue
1	29/06/2026	30/06/2026	Turkana, Trans-Nzoia, West Pokot, Bungoma	Kitale NP
2	02/07/2026	03/07/2026	Kericho, Bomet, Kisii, Nyamira, Migori, Homa Bay, Kisumu, Siaya, Vihiga, Kakamega, Busia	Kisumu NP
3	29/06/2026	30/06/2026	Nandi, Uasin Gishu, Baringo, Nakuru, Elgeyo Marakwet, Samburu	RVTTI
4	02/07/2026	03/07/2026	Laikipia, Kirinyaga, Nyeri, Muranga, Nyandarua	Nyeri NP
5	29/06/2026	30/06/2026	Embu, Tharaka-Nithi, Meru, Marsabit, Isiolo	Meru NP
6	02/07/2026	03/07/2026	Mandera, Garissa, Wajir	North Eastern NP
7	29/06/2026	30/06/2026	Nairobi, Kajiado, Kiambu, Kitui, Makueni, Kajiado, Narok	Kiambu NP
8	02/07/2026	03/07/2026	Kilifi, Tana River, Lamu, Kwale, Mombasa, Taita Taveta	Kenya Coast NP



TVET CURRICULUM DEVELOPMENT, ASSESSMENT AND CERTIFICATION COUNCIL (TVET CDACC)

REGIONAL TRAINING ON STRENGTHENING INDUSTRY INVOLVEMENT IN
ASSESSMENT, POE VERIFICATION AND ENHANCING CREDIBILITY OF ASSESSMENT

BETWEEN 29TH JUNE AND 2ND JULY 2026

DAY ONE OF TWO: ACMs, ACCs and Supervisors

TIME	ACTIVITY	FACILITATOR
8.00am – 8.30am	Arrival and Registration	TVET CDACC
8.30am – 8.45am	Opening prayer Anthems: National and East Africa	
8.45am – 9.30am	Introductions by centres/counties	
9.30am – 10.30am	Opening remarks • Host Chief Principal • Director/Deputy Director -TVET CDACC • Director Technical Education - County Government • County Director(s) of TVET – National Government • Chief Executive Officer - TVET CDACC • SDTVET – Principal Secretary	TVET CDACC
10.30-11.00am	HEALTH BREAK	
11.00am-11.30am	Observation in March/April 2026 Assessment • Issues in maintenance of Portfolio of Evidence • Considerations for PWDs candidates • Management of assessment tools, scripts and material • Handling of assessment irregularities and sanctions Ref: Report on malpractice, Report on quality	TVET CDACC
11.30am-12.00pm	Registration issues • Registering candidates with CRNM, reassessment, Y results, missing formative scores	
12.00pm-12.30pm	Industrial training and mentorship • Issues with Mentoring tools, scores computation and uploading • Reporting on industry training for candidates	TVET CDACC
12.30pm-1.00pm	Practical assessment and industry involvement in: • Formative assessment • Phased summative practical	TVET CDACC
1.00-2.00pm	HEALTH BREAK	
2.00pm – 2.45pm	Developments in CBET curriculum	TVET CDACC

	Credit Transfer and Exemptions • Transfer within courses and occupations • Portal setup Implementation of dual training blocks	
2.45pm-3.15pm	Demonstrate and practice on the ePoE platform	TVET CDACC
3.15pm-3.30pm	Finance matters and payments • Assessment fees, rates, deadlines and late registration, unregistered candidates • Amendment of Certificate	TVET CDACC
3.30pm-4.30pm	Plenary Session Closing prayer	TVET CDACC
4.30pm -	DEPARTURE	

DAY TWO OF TWO: ILOs, Industry/PoE Verifiers and Invigilators

TIME	ACTIVITY	FACILITATOR
8.00am – 8.30am	Arrival and Registration	TVET CDACC
8.30am – 8.45am	Opening prayer Anthems	
8.45am – 9.30am	Introductions by centres/counties	
9.30am – 10.30am	Opening remarks • Host Chief Principal • Director/Deputy Director -TVET CDACC • Director Technical Education - County Government • County Director(s) of TVET – National Government • Chief Executive Officer - TVET CDACC • SDTVET – Principal Secretary	TVET CDACC
10.30-11.00am	HEALTH BREAK	
11.00am – 11.30am	The role of Industry in CBET • Curriculum development • Implementing Dual training • Formative assessment • Verification of summative assessment	TVET CDACC
11.30am - 1.00pm	Verification of PoE by Industry practitioners • Documents and procedures in PoE verification • Critical areas Verification of Formative Practical • Primary documents, evaluation items, feedback and documentation. Verification of Summative Assessment • Assessment tools, items of evaluation, feedback and documentation	TVET CDACC
1.00-2.00pm	HEALTH BREAK	
2.00pm – 3.00pm	• Invigilation of written assessment	TVET CDACC

	Report writing and submission	
2.45pm-3.15pm	Demonstrate and practice on the ePoE platform	TVET CDACC
3.15pm – 4.00pm	Plenary Session Closing prayer	TVET CDACC
3.30pm -	DEPARTURE	